**GREENVALE TOWNSHIP**

**\*\*\*NEW BUILDING PERMIT PROCEDURES AS OF JANUARY 1, 2024\*\*\***

**BEAVER CREEK COMPANIES**

Greenvale Township has selected a new building inspector as of January 1, 2024. With the change to a new building inspector, the process for obtaining a building permit has changed. Greenvale Township is no longer involved in processing residential maintenance building permit applications.

As of January 1, 2024 MNSPECT is no longer involved in any aspect of open building permits. MNSPECT has transferred information for open permits to the new building inspector. For inspections or questions, please contact the new building inspector.

**The new permitting process:**

* Access the appropriate Greenvale Township permit application form from [www.greenvaletwp.org](http://www.greenvaletwp.org) found on the ORDINANCES/PERMITS tab. There are separate applications for residential maintenance projects and for new construction projects. Each application has an accompanying checklist.
* **Permits for new home construction and sheds (both agricultural and residential accessory structures) need to be submitted to the Greenvale Township Planning Commission and the Greenvale Town Board before being processed by the Building Inspector. Permit applications must be received by the Town Clerk at least 10 business days prior to the Planning Commission meeting, which is generally the second Thursday of each month. Applications received after this date will be added to the Planning Commission agenda for the following month’s meeting. Email the application and all supporting documents to** clerk@greenvaletwp.org**.**
* For all other permit applications, complete, sign and date the permit application form.
* Mail the permit application to Beaver Creek Companies.
* Mark Ceminsky will contact you with the permit fee amount which must be paid before a permit will be issued.
* Checks should be sent to Mark Ceminsky but payable to Greenvale Township.
* All inquiries about the status of permit applications or pending permits should be directed to Mark Ceminsky. The township is no longer involved in the day-to-day activities of permit processing.
* All building permit activity should be directed to the new Building Inspector – Beaver Creek Companies, which is owned by Mark Ceminsky.

Beaver Creek Companies

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